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Executive Director
Sandra Fitzpatrick

EXECUTIVE COMMITTEE MEETING MINUTES

Hyatt Regency Mission Bay
San Diego, CA

MONDAY, JUNE 27, 2011

I. Call to Order, Roll Call and Establish Quorum

Commissioner Staggs called the meeting to order at 4:04 p.m.

Commissioners present: Havard Staggs, Donna Ueland, Jim Davis, Karen Josephson, Sharon Monck, Virgie Walker

Commissioners Absent: Bert Bettis,

Staff: Sandi Fitzpatrick, Carol Sewell

Guests: Marian Last, Lucy Fisher, Georgia Morales

A quorum was established.

II. Approve Agenda

The June 27, 2011 Executive Committee Meeting Agenda was reviewed.

M/S/C (Walker/Davis)

TO APPROVE THE JUNE 27, 2011, EXECUTIVE COMMITTEE MEETING AGENDA.

III. Approve Minutes – April 5, 2011

The April 5, 2011 Executive Committee Meeting minutes were reviewed.

M/S/C (Monck/Davis)

TO APPROVE THE APRIL 5, 2011, EXECUTIVE COMMITTEE MEETING MINUTES.

IV. Public Comment

None.

V. Comments from the CCoA Chair

No comments from the chair.

VI. Unfinished Business

A. Discussion (Part 2) Future/potential roles & responsibilities of the California Commission on Aging

Fitzpatrick updated Committee members on status of the state re-organization proposals and staff research on roles and responsibilities of state commissions on aging.

B. Executive Orders & State Budget Impact on CCoA

Fitzpatrick reviewed Executive Orders issued by Governor Brown that directly impact CCoA.

- Executive Order B-06-11 regarding State Travel states that no travel in-state or out-of-state is permitted unless it is mission critical.
- Executive Order B-3-11 – Hiring freeze – prohibits State Agencies from filling vacant positions.

VII. New Business

A. Appointment of Commissioner Fisher

Commissioner Staggs announced the appointment of Lucille Fisher of San Francisco to the CCoA by the Senate Rules Committee on June 1st.

B. Annual Correspondence from the Foundation on Aging

Fitzpatrick reviewed the fiscal report from the CFoA.

C. Student Interns

Fitzpatrick announced the addition of two student interns to assist staff with the upcoming senior center forum. Alexa Vu is an undergraduate Gerontology student at CSUS and Suzanne Anderson is a Gerontology graduate student at CSUS.

D. Meeting with Secretary Dooley

Fitzpatrick reported on meeting with Secretary Dooley in May.

E. Mission & Principles of the California Collaborative for Long-Term Services and Supports

Fitzpatrick reported on the work being done by the California Collaborative and the principles under consideration for member endorsement. The Committee discussed sending a letter saying we're glad to be part of the Collaborative and to give the Executive Director authority to approve principles with the chair's consent.

F. Proposed revisions to the California Code of Regulations for the purpose of revising and recasting the "Notices to Consumers" that are required to be available in all California pharmacies.

Sewell reviewed the Board of Pharmacy proposal to develop consumer notification language for posting in pharmacies. Commissioner Staggs asked

Commissioners Josephson and Fisher to work with staff on recommendation for the prescription label notification.

G. Concept Paper: A Compilation of California Senior Center Innovations

Commissioner Last described development of the concept paper and purpose of the Senior Center Innovation project.

M/S/C (Davis/Monck)

TO ADOPT CONCEPT PAPER FOR USE IN DEVELOPING THE COMPILATION AND FOR FUNDRAISING FOR THE PROJECT.

VIII. Director's Report

A. Staff Activities

Fitzpatrick reviewed staff activities since the April meeting.

B. Current Events

Fitzpatrick reviewed latest State Budget proposal and status of Adult Day Health Care negotiations.

IX. Adjourn

Meeting adjourned at 5:17 p.m.